



Union Interparlementaire
Pour la démocratie. Pour tous.



Second Regional Seminar for African Parliaments on Achieving the Sustainable Development Goals

Djibouti 5-7 December 2022

Organized jointly by the National Assembly of Djibouti and
the Inter-Parliamentary Union

GENERAL INFORMATION

SEMINAR VENUE AND DATE

The seminar will be held from 5 to 7 December 2022 at the Djibouti Palace Kempinski. Delegates will be able to access the seminar area after collecting their badges and seminar documents at the welcome desk at the entrance to the seminar hall.

Address of seminar venue

The seminar will be held at **Djibouti Palace Kempinski**.

PARTICIPATION

The seminar is open to the following African parliaments:

Algeria, Angola, Benin, Botswana, Burkina Faso, Burundi, Cabo Verde, Cameroon, Central African Republic, Chad, Comoros, Congo, Côte d'Ivoire, Democratic Republic of the Congo, Djibouti, Egypt, Equatorial Guinea, Eswatini, Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Libya, Madagascar, Malawi, Mali, Mauritania, Mauritius, Morocco, Mozambique, Namibia, Niger, Nigeria, Rwanda, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Somalia, South Africa, South Sudan, Togo, Tunisia, Uganda, United Republic of Tanzania, Zambia and Zimbabwe.

Those parliaments are invited to send up to four delegates accompanied by parliamentary staff. Delegations should be gender-balanced and reflect the political representation in parliament. It is recommended that delegates be actively involved in matters of development in their parliaments.

ORGANIZATION OF PROCEEDINGS

In keeping with IPU practice, all delegates will have equal speaking time. To make the discussions as fruitful and enriching as possible, the following rules will apply:

- (a) There will be no list of speakers on any agenda item. After the speakers have introduced an agenda item, all delegates will be free to ask questions and make comments.
- (b) Experience has shown that this kind of meeting does not lend itself to reading prepared statements. Subject to the Chair's decision depending on circumstances, delegates may not speak for more than three minutes at a time. However, they may speak several times on each item, particularly to respond to other delegates.

DOCUMENTS

Delegates will receive printed copies of the speakers' presentations as soon as they are made available. As far as possible, the IPU Secretariat will make available any background documentation on the topics discussed.

Delegates wishing to distribute documentation to their colleagues should leave it on a designated table in sufficient quantities.

WORKING LANGUAGES

These will be **English, French and Arabic.**

REGISTRATION

Delegates should complete and submit the enclosed registration forms **no later than 20 November 2022** to:

<p>National Assembly of Djibouti</p> <p>National Assembly B.P. 138 Djibouti</p> <p>Seminar Secretariat Mr. Idriss Mohamed Ahmed, Director of the Office of the President</p> <p>Tel: +253 77 87 27 87 e-mail: idirsshoulay77@gmail.com malma2@hotmail.fr</p> <p>National Assembly Protocol:</p> <p>malma2@hotmail.fr sordak_2@hotmail.com; ahmedwaberi@hotmail.fr hellaka3@gmail.com</p>	<p>Inter-Parliamentary Union</p> <p>Chemin du Pommier 5 C.P. 330 1218 Le Grand-Saconnex Geneva, Switzerland</p> <p>Tel: +41 22 919 4150 Fax: +41 22 919 4160 E-mail: postbox@ipu.org</p>
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TRANSPORTATION

To enable their welcome at the Djibouti international airport, delegates should send the organizers their date and time of arrival and departure, and the airline they will travel with.

The National Assembly of Djibouti will provide shuttle buses to and from the airport for the arrival and departure of delegates, and for transport between hotels and the meeting venue.

RECEPTION

The National Assembly of Djibouti will organize a cultural event during the seminar starting at 7 p.m. on 5 December 2022. More information on the event will be communicated later.

VISAS

A valid passport is required to enter Djibouti. The National Assembly of Djibouti will be in charge of issuing visas upon arrival.

CURRENCY EXCHANGE

The official currency in Djibouti is the Djiboutian franc (DJF). The exchange rate is about 178 DJF to US\$ 1. Major international currencies can be exchanged at banks, exchange offices and hotels. Most major credit cards are widely accepted.

OTHER SERVICES

There is a medical service, cloakroom, cafeteria, cash machine and Wi-Fi, at the seminar venue.

CLIMATE

The weather in Djibouti is generally sunny with only occasional rain and is humid; temperatures vary from 23°C to 30°C.

For more information on Djibouti weather visit: <https://www.accuweather.com/en/dj/djibouti/122456/weather-forecast/122456>

ACCOMMODATION. HOTELS & RESERVATIONS

Delegates will meet their own hotel expenses. The National Assembly of Djibouti has made a block booking at the following hotels:

1. DJIBOUTI PALACE KEMPINSKI Hotel			Email for booking
Type of room	Number of rooms	Rate per night (US\$)	farhan.wais@kempinski.com reservation.djibouti@kempinski.com malma2@hotmail.fr Tel.: +253 21325555
Standard room per night, including breakfast	15	US\$ 365	
Deluxe suite per night, including breakfast	4	US\$ 815	
Executive suite per night, including breakfast	2	US\$ 2,530	

2. Escale International Hotel			
Type of room	Number of rooms	Single occupancy, per night (US\$)	Email for booking
Standard room per night, including breakfast	60 rooms	US\$ 100	Bassem Rifki +25377883368 bassem.rifki@gmail.com malma2@hotmail.fr
Executive suite per night, including breakfast	2 rooms	US\$ 380	

3. Hotel Atlantic			Email for booking
Type of room	Number of rooms	Single occupancy, per night (US\$)	reservations@atlantichoteldjibouti.com fom@atlantichoteldjibouti.com malma2@hotmail.fr Tel.: +253 21 331100
Standard room per night, including breakfast	40 rooms	US\$ 128	

4. Capital Hotel Djibouti			Email for booking
Type of room	Number of rooms	Single occupancy, per night (US\$)	capital@capitalhoteldj.com malma2@hotmail.fr Tel.: +253 21 35 53 53
Standard room per night, including breakfast	20	US\$ 120	
Double room per night, including breakfast	20	US\$ 150	
Suite per night, including breakfast	2	US\$ 200	

5. Hôtel l'Europe			Email for booking
Type of room	Number of rooms	Single occupancy, per night (US\$)	Manager Jihan Youssouf heurope@intnet.dj malma2@hotmail.fr +253 21 35 50 80
Standard room per night, including breakfast	20	US\$ 110	
Double room per night, including breakfast	10	US\$ 145	

6. Red Sea Hotel			Email for booking
Type of room	Number of rooms	Single occupancy, per night (US\$)	Mohamed Seik 21 25 14 14 mseik.redseahotel@gmail.com malma2@hotmail.fr
Standard room per night, including breakfast	20	US\$ 110	
Double room per night, including breakfast	10	US\$ 14	

Delegates should complete the hotel registration form and return it directly to the hotel **no later than 30 November 2022**.

A copy of the attached hotel reservation form must be sent to the Secretariat to arrange transport facilities from and to the airport.

Please note: Reservations are on a first-come-first-served basis.

Hotel reservation forms should be returned directly to the selected hotel no later than 30 November. The hotels cannot guarantee prices or room availability after that date.